**PVTA REQUEST FOR PROPOSALS**

**TRANSPORTATION SERVICES**

**FORM 5**

**INSTRUCTIONS - BIDDER'S LIST OF SUBCONTRACTORS**

**(DBE AND NON-DBE) PART I AND PART II**

**ALL PROPOSERS:**

The U.S. Department of Transportation (DOT) requires PVTA to maintain a “Bidders List” containing information about all firms (DBE and non-DBE) that bid, propose or quote on PVTA’s DOT-assisted contracts, in accordance with 49 CFR Part 26.11, for use in the Metro’s overall triennial DBE goal-setting process. Therefore, the Proposer shall provide the requested information for every firm who submitted a quote, bid, or proposal, including the primary Proposer, whether successful or unsuccessful in their attempt to obtain a contract:

a. Firm name;

b. Firm address;

c. Phone number

d. A description of the work that each DBE will perform;

e. Range of annual gross receipts for the last year;

**PART I -** Identifies all subcontractors (DBE and Non-DBE) that provided a quote, bid, or proposal.

**PART II** - Identifies all subcontractors (DBE and Non-DBE) that provided a quote, bid, or proposal but were not selected to participate as a subcontractor on the project.

It is the Proposers responsibility to verify that the RC-DBE(s) falls into one of the following six groups in order to count towards the RC-DBE contract goal: 1) Black American; 2) Asian-Pacific American; 3) Native American; 4) Hispanic American, 5) Subcontinent-Asian American, and 6) Woman.

RFP FORM 5 – Bidders List

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | |  |
| **Proposer** | | | | | | | **RFP Number** |
| The U.S. Department of Transportation (DOT) requires SUBRECIPIENT to create and maintain a Bidders List containing information about all firms (DBEs and non-DBEs) that bid, propose, or quote on SUBRECIPIENT’s DOT-assisted contracts in accordance with 49 C.F.R., Part 26.11. The “Bidders List” is intended to be a count of all firms that are participating, or attempting to participate, on DOT-assisted contracts, whether successful or unsuccessful in their attempt to obtain a contract.  The Proposer is to complete all requested information for every firm that submitted a bid, proposal, or quote, including the Proposer itself and any proposed subconsultants. The Bidders List form shall be submitted with each proposal submitted by the Proposer to SUBRECIPIENT and for all bids, proposals, or quotes received by the Proposer for the pre-construction phase of this Project. Please note that SUBRECIPIENT will request that this form be executed again if Proposer is awarded construction work on the Project as new subcontractors will then need to be identified. s. ***The Bidders List content will not be considered in evaluating the proposal or determining award of any contract.*** | | | | | | | |
| Proposer’s Information | | | | | | | |
| Name of Prime’s Firm: | | | | | | Phone: (       )      - | |
| Firm Address: | | | | | | Fax: (       )      - | |
|  | | | | | | Type of work/services/materials provided: | |
| City |  | ST |  | ZIP |  |  | |
| Number of years in business: | | | | | |
| Contact Person: | | | | | | Title: | |
| Is the firm currently certified as a DBE under 49 C.F.R.,  Part 26?  Yes  No | | | | | | Check the box below for your firm’s annual gross receipts last year: | |
| Proposer has DBE Certification in the following categories (place an “X”):  African American  Asian Pacific American  Native American  Woman  Hispanic American  Subcontinent Asian American  Other | | | | | | Less than $1 million  Less than $5 million  Less than $10 million  Less than $15 million  More than $15 million | |

RFP FORM \_\_ (CONT’D) – BIDDERS LIST

Note: Each proposed subcontractor shall complete this form, and the Proposer will submit it with its proposal.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Subcontractor’s Information | | | | | | |
| Name of Subcontractor’s Firm: | | | | | | Phone: (       )      - |
| Firm Address: | | | | | | Fax: (       )      - |
|  | | | | | | Type of work/services/materials provided: |
| City |  | ST |  | ZIP |  |  |
| Number of years in business: | | | | | |
| Contact Person: | | | | | | Title: |
| Is the subconsultant’s firm currently certified as a DBE under 49 C.F.R.,  Part 26?  Yes  No | | | | | | Check the box below for your firm’s annual gross receipts last year: |
| Subconsultant has DBE Certification in the following categories (place an “X”):  African American  Asian Pacific American  Native American  Woman  Hispanic American  Subcontinent Asian American  Other | | | | | | Less than $1 million  Less than $5 million  Less than $10 million  Less than $15 million  More than $15 million |

If necessary, this Bidders List form can be duplicated to include all firms (DBEs and non-DBEs) that have submitted a bid, proposal, or quote on this DOT-assisted Project, whether successful or unsuccessful in their attempt to obtain a contract.